



REGULAR MEETING NOTICE



33RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS MEETING

Tuesday November 10, 2020 – 6:00PM

www.sanbenitocountyfair.com

Bolado Park Event Center

9000 Airline Hwy, Tres Pinos, CA

831-628-3421

Agenda posted Friday October 29, 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/86200879896?pwd=a0NYVmRCMVBhSTI2czBMalhWN3QrUT09>

Meeting ID: 862 0087 9896

Passcode: 11102020

Dial by your location: +1 669 900 6833 US (San Jose)

Directors:	Paul Rovella – President	Anne Hall	Richard Bianchi
	Nicole Shelton – Vice President	Stan Pura	Vacant Pending Appointment
	Nick Peters	Jennifer Coile	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting.^{1 2 3}

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting. **Should you wish to write a letter to the Board, please email dara@sanbenitocountyfair.com no later than 12:00pm on Monday November 9, 2020 and your letter will be forwarded to each board member to read prior to the meeting. Letters must be received by mail at PO Box 780 Tres Pinos, CA 95075 by Monday November 9th also to be scanned to the Board Members.**

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <http://www.sanbenitocountyfair.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

MEETING AGENDA

6:00 pm

CALL TO ORDER – President Paul Rovella

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Nicole Shelton

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address items under this board’s jurisdiction but not on the agenda

CONSENT AGENDA (*Discussion and Action by Board*)

1. Review and Approval of the Minutes from the September 8, 2020 Board Meeting.
2. Review and Approval of CEO Time sheet for September and October, 2020
3. Review and Approval of Interim Contracts for September and October 2020.

REPORTS AND INFORMATION (*All Reports are informational, no action taken*)

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations
 - d. Administrative matters
 - e. Board Recruitment
2. Discussion and direction on items on Manager’s Report

COMMITTEE REPORTS

1. Finance Committee – Director Rovella
 - a. Receive Finance Committee Report for August and September 2020
 - b. Update on 2018 Review
 - c. Updated projection with complete September and October numbers.
 - d. Annual Allocation
 - e. AB1499 for 20/21 FY
2. Vision/Buildings and Grounds – Directors Hall and Pura
 - a. No meetings scheduled through October 2020
 - i. Board to provide guidance for priorities for Winter projects.

3. Marketing – Directors Shelton
 - a. Sponsorship update - \$5,500.00 Sponsorship received for 2020
 - b. Website update
4. Fair Program – Directors Coile
 - a. Report on Fairtime activities
5. Livestock – Directors Peters
 - a. Report on Virtual Livestock Show and Sale
 - b. Awards and Checks distribution
 - c. Discuss items of interest or concern received from correspondence from the public
6. Heritage Foundation – Directors Rovella and Pura
 - a. Committee to Provide update on Heritage Foundation meeting
 - b. Update on reimbursement requests submitted to Heritage Foundation Finance Committee.
 - c. Update on water system repairs and well discussion.
 - d. Update on Heritage ideas for leasing former Golf Course Property.
7. Personnel Committee – Directors Coile and Shelton
 - a. Report on meeting and present updated CEO Goals and accomplishments for 2020.
 - b. Discuss date for Annual review and closed future closed session personnel discussion.

NEW BUSINESS *(Discussion and Action by Board)*

1. Review and approve Financial reports for August 2020
2. Review and approve Financial reports for September 2020
3. Review and approve revision of 2020 CEO Goals.
4. Review and discuss/approve options to lease former Golf Course Property to SBC Heritage Foundation.
5. Approve resolution to authorize execution of Standard Agreement between CA Department of Food and Ag and 33rd DAA to provide the annual allocation of \$53,360.00.
6. Approve Reduction of time worked and salary for CEO Dara Tobias. 40% reduction in time worked and 9.23% required reduction required by CalHR. Total reduction of 49.23% effective May 1, 2020 and re-evaluating at the February 2021 Board meeting.
7. Set date for annual Strategic Planning Meeting in January 2021
8. Discuss and Choose a 2021 Fair Theme.

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Important Dates to Remember:
 - a. Bagely Keene Meeting Act – November 19th at 9:00am Zoom ID: 960 1072 4340 Pwd: 44072366
 - b. Heritage Foundation Meeting Tuesday November 17th at 6:00pm
 - c.
- D. Next Board Meeting Information – **Tuesday December 8th at 6:00pm in the Board Room or Virtual, TBD**
 - a. Agenda Items: Items requested by Board members for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.

ADJOURNMENT