



REGULAR MEETING NOTICE
33RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
TUESDAY May 12, 2020 – 6:00PM
Board Room – Administration Building
www.sanbenitocountyfair.com
Bolado Park Event Center
9000 Airline Hwy, Tres Pinos, CA
831-628-3421
Notice to Public Friday May 1, 2020

Due to the Meeting Restrictions in Executive Order N-33-20, we will be meeting Via Zoom Conference
Time: May 12, 2020 06:00 PM Pacific Time (US and Canada)
Join Zoom Meeting
<https://us02web.zoom.us/j/84303791990?pwd=MWFnM3JsZVRNb0twY05UYS81VnZ3UT09>
Meeting ID: 843 0379 1990
Password: 05122020
To Phone in,
1-669-900-6833 US

Directors:	Paul Rovella – President	Anne Hall	Richard Bianchi
	Nicole Shelton – Vice President	Stan Pura	Vacant Pending Appointment
	Nick Peters	Jennifer Coile	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting. ^{1 2 3}

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <http://www.sanbenitocountyfair.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

MEETING AGENDA

6:00 pm

CALL TO ORDER – President Paul Rovella

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Nick Peters

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address items under this board’s jurisdiction but not on the agenda

CONSENT AGENDA (*Discussion and Action by Board*)

1. Review and Approval of the Minutes from the April 14, 2020 Board Meeting.
2. Review and Approval of CEO Time sheet for April 2020

REPORTS AND INFORMATION (*All Reports are informational, no action taken*)

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations
 - d. Administrative matters
 - e. Board Recruitment
 - f. Communication with San Benito County re: Covid 19 response
 - g. Update on AB1499 Allocation and Annual Allocation
2. Discussion and direction on items on Manager’s Report

COMMITTEE REPORTS

1. Finance Committee – Director Rovella
 - a. Receive Finance Committee Report for March 2020
 - b. Update on 2018 Review
 - c. Review completed Stop Report for 2019
 - d. Update on Allocation from AB1499 Funds
2. Vision/Buildings and Grounds – Directors Hall and Pura
 - a. No meetings scheduled through May 2020
3. Marketing – Directors Shelton
 - a. Report on Meeting with Steve from Stagnaro Strategic Marketing
 - b.

4. Fair Program – Directors Coile
 - a. Report on Programs committee meeting
 - b. Report on Stills Department meeting
5. Livestock – Directors Peters
 - a. Report on April 28, 2020 Zoom meeting
 - b. Next meeting scheduled by Zoom conference May 26, 2020.
6. Heritage Foundation – Directors Rovella and Pura
 - a. Committee to Provide update on Heritage Foundation
 - b. Update on reimbursement requests submitted to Heritage Foundation Finance Committee.
7. Saddle Horse Show Contract Committee
 - a. Update on Cancellation of 2020 Horse Show Event

PUBLIC COMMENT – Members of the public will have up to 3 minutes to address the Board regarding any one of the following Old or New Business Action Items.

OLD BUSINESS *(Discussion and Action by Board)*

NEW BUSINESS *(Discussion and Action by Board)*

1. Discussion of Budget constraints and possible adjustments related to financial impacts of Covid 19.
2. Discuss and approve March 2020 Financial Statements
3. Discuss ideas and options for RV/Boat/trailer storage.

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Important Dates to Remember:
 - a. **REQUIRED** Form 700 Filings Extended and now due to CEO by MAY 15, 2020 for timely submission on June 1, 2020.
- D. Next Board Meeting Information – **Tuesday June 9, 2020 at 6:00pm in the Board Room or TBD**
 - a. Agenda Items: Items requested by Board members for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.
 - i.

ADJOURNMENT