



REGULAR MEETING NOTICE
33RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
TUESDAY April 14, 2020 – 6:00PM
Board Room – Administration Building
www.sanbenitocountyfair.com
Bolado Park Event Center
9000 Airline Hwy, Tres Pinos, CA
831-628-3421
Notice to Public Friday April 3, 2020

Due to the Meeting Restrictions in Executive Order N-33-20, we will meet in an acceptable format to be determined.

Please email dara@sanbenitocountyfair.com if you would like information on attending the meeting virtually or by conference call. We will announce Monday April 13, 2020 by 12:00pm what the meeting attendance options will be.

Directors:	Paul Rovella – President	Anne Hall	Richard Bianchi
	Nicole Shelton – Vice President	Stan Pura	Vacant Pending Appointment
	Nick Peters	Jennifer Coile	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. To make a request to add an item to the agenda or request a presentation to the Board, please contact the office at 831-628-3421 or dara@sanbenitocountyfair.com eleven (11) calendar days before the meeting. ^{1 2 3}

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <http://www.sanbenitocountyfair.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

MEETING AGENDA

6:00 pm

CALL TO ORDER – President Paul Rovella

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Anne Hall

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF –

CONSENT AGENDA (*Discussion and Action by Board*)

1. Review and Approval of the Minutes from the March 10, 2020 Board Meeting.
2. Review and Approval Interim Event Contracts for March 2020
3. Review and Approval of CEO Time sheet for March 2020

REPORTS AND INFORMATION (*All Reports are informational, no action taken*)

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes but not limited to:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations
 - d. Administrative matters
 - e. Board Recruitment
 - f. Communication with San Benito County re: Local Jurisdiction use of Bolado Park
2. Discussion and direction on items on Manager's Report

COMMITTEE REPORTS

1. Finance Committee – Director Rovella
 - a. Receive Finance Committee Report for February 2020
 - b. Update on 2018 Review
 - c. Update on 2019 STOP report – deadline extended to June
 - d. Update on Allocation from AB1499 Funds
2. Vision/Buildings and Grounds – Directors Hall and Pura
 - a. Report on Grounds committee meeting
 - b. Update on progress of maintenance projects
 - c. No meetings scheduled through May 2020
3. Marketing – Directors Shelton
 - a. Report on Fair Sponsorship plan for 2020
 - b. Report on Logo development

4. Fair Program – Directors Coile
 - a. Review proposed Fair Schedule
 - b. Scheduled April Stills and Horse department virtual meeting options are being explored.
5. Livestock – Directors Peters
 - a. Next meeting scheduled April 28, 2020. Virtual meeting options are being explored.
6. Heritage Foundation – Directors Rovella and Pura
 - a. Committee to Provide update on Heritage Foundation Meeting
7. Saddle Horse Show Contract Committee
 - a. Report on meeting with Saddle Horse Association committee

OLD BUSINESS *(Discussion and Action by Board)*

1. Discuss and approve proposal from TEAM (Total Event Access Management) for managing parking lots and parking during Fair.

NEW BUSINESS *(Discussion and Action by Board)*

1. Discuss and approve PG&E Proposal to identify the Riverside room for use during Future PSPS (Public safety power shutoff) events.
2. Discuss and approve contract for additional funds allocation from State AB1499.
3. Approve Financial statements from February and March 2020.

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Important Dates to Remember:
 - a. **REQUIRED** Form 700 Filings Extended and now due to CEO by MAY 15, 2020 for timely submission on June 1, 2020.
- D. Next Board Meeting Information – **Tuesday May 12, 2020 at 6:00pm Board Room or TBD**
 - a. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.
 - i.

ADJOURNMENT