



REGULAR MEETING NOTICE
33RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
TUESDAY June 11, 2019 – 6:00PM
Board Room – Administration Building
www.sanbenitocountyfair.com
Bolado Park Event Center
9000 Airline Hwy, Tres Pinos, CA
831-628-3421
Notice to Public Thursday May 30, 2019

Directors:	Jennifer Coile - President	Anne Hall	Vacant Pending Appointment
	Nick Peters – Vice President	Stan Pura	Vacant Pending Appointment
	Nicole Shelton	Paul Rovella	Vacant Pending Appointment

Mission Statement

The 33rd District Agricultural Association organizes and presents a family oriented annual County Fair which is entertaining, educational and affordable to all members of its community. It manages its facility to provide safe and attractive year-round environment for its community.

Notes

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda.^{1 2 3}

MEETING AGENDA

6:00 pm

CALL TO ORDER – President Jennifer Coile

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

PLEDGE OF ALLEGIANCE – Led by Director Paul Rovella

ROLL CALL/DIRECTORS ABSENT – Directors Present, Directors Excused.

INTRODUCTION OF GUESTS AND STAFF -

PRESENTATIONS

PUBLIC COMMENT

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly placed on the agenda at a future meeting.

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at 831-628-3421

² The 33rd DAA agendas can also be accessed on the web at <http://www.sanbenitocountyfair.com>

³ Questions regarding agenda items should be directed to the CEO’s office at 831-628-3421

CONSENT AGENDA *(Discussion and Action by Board)*

1. Review and Approval of Minutes of the March 12, 2019 Meeting.
2. Review and Approval of Notes of the April 9, 2019 Meeting
3. Review and Approval of the Minutes of the May 14, 2019 Meeting
4. Review and Approve Interim Event Contracts for March 2019.
5. Review and Approve Interim Events Contracts for April 2019.
6. Review and Approve Interim Events Contracts for May 2019

REPORTS AND INFORMATION *(All Reports are informational)*

CEO REPORT

1. Informational Report Regarding Bolado Park Event Center provided in board packet prior to meeting includes:
 - a. Update on Facility Maintenance Repairs
 - b. Information on Interim Rentals
 - c. General Overview of Facility Operations
 - d. Administrative matters
 - e. Board and Volunteer Recruitment activity
 - g. Community/Government Relations
 - h. Horse Show Prep and other Events on Grounds
2. Discussion and direction on items on Manager's Report

COMMITTEE REPORTS

1. Finance Committee – Director Rovella
 - a. Receive Finance Committee Report for February 2019 Financials
 - b. Receive Finance Committee Report for March 2019 Financials
 - c. Receive Finance Committee Report for April 2019 Financials
 - d. Update on progress 2017 Audit.
2. Vision/Buildings and Grounds – Directors Hall and Pura
 - a. Report on Grounds committee meeting
 - b. Update on progress of maintenance projects
3. Marketing – Directors Coile
 - a. Sponsor Coordinator report on 2019 Fair Sponsorship timelines - attached
 - b. Update on committee meeting – summary notes attached
 - c. Draft 2019 budget and history
 - d. Update on Websites
 - e. Draft of 'Fair Shave' Sign ideas for review
4. Fair Program – Directors Coile and Shelton
 - a. Committee Report
 - b. Review of new ideas and implementation
5. Livestock – Director Peters
 - a. Report and discussion on May 28, 2019 meeting– summary notes attached
 - b. Next meeting Tuesday June 25, 2019 in the Pinnacle Room
6. Heritage Foundation – Directors Rovella and Pura
 - a. Committee to Provide update on Heritage Foundation Activities
7. Youth Ambassadors – Director Peters
 - a. Applications due Friday July 12th to the Office.

8. Saddle Horse Show Contract – Directors Hall and Rovella
 - a. Tickets available for box seats during Horse Show Performances June 28-30, 2019.
9. 7779 Airline Highway Reuse Committee – Directors Coile and Pura, Director Rovella alternate
 - a. Report on committee meeting of June 5th.

OLD BUSINESS *(Discussion and Action by Board)*

1. Review and approve Introduction, Definitions, By Laws and Board meetings sections of the Policy Manual.
2. Review and approve Committees, Representatives of the Board and Interim Events sections of the Policy Manual.

NEW BUSINESS *(Discussion and Action by Board)*

1. Discuss and Approve February 2019 Financial Statements
2. Discuss and Approve March 2019 Financial Statements
3. Discuss and Approve April 2019 Financial Statements

MATTERS OF INFORMATION *(Informational) No discussion/debate on topics introduced under the Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on an agenda item.*

- A. Director Comments
- B. Manager Comments
- C. Correspondence:
- D. Important Dates to Remember:
 - a. First Art in the Park project Wednesday June 12 from 10:00am-12:00pm
 - b. Heritage Foundation Meeting Tuesday June 18, 2019 at 6:00pm
 - c. Stills Department Meeting Thursday June 20 at 6:00pm in the Board Room
 - d. Saddle Horse Show Events Last two weekends in June
 - e. Livestock Committee Meeting June 25, 2019 at 6:30pm
 - f. Rally Event Friday July 5-Saturday July 6, 2019
 - g. Buildings and Grounds Meeting Monday July 8, 2019
- E. Next Board Meeting Information – **Tuesday July 9, 2019 at 6:00pm Board Room**
 - a. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda
 - i.
 - ii.

ADJOURNMENT